

**KINDRED PUBLIC SCHOOL DISTRICT**  
**Federal Title Programs Dispute Resolution Procedures**

Federal regulations require that each school adopt procedures for receiving and resolving disputes pertaining to any of the federal Title programs. A complaint will include an investigation by Kindred Public School District staff that will result in a determination of findings of facts, conclusions, and reasons for a final decision.

If a parent, school personnel or any interested person wishes to file a complaint, the following process must be followed:

The written complaint must be sent via mail or email to:  
Steve Hall, Federal Title Program Director  
Kindred Public School District  
255 Dakota Street  
Kindred, ND 58051

Any Complaint must include:

- The date;
- The name of the district, unit, or individual the complaint is against;
- The name, address, and telephone number of the person making the complaint;
- A detailed description of the complaint, including specific facts; and
- The signature of the person making the complaint.

When a written complaint is filed, the Title director will investigate and issue a written response within sixty (60) calendar days from the date the complaint is received.

Reconsideration

Once a response is received from the Kindred School, the person making the complaint may submit a reconsideration request in writing to the State Title Director within thirty (30) days of the date of Kindred Public School District Title Director response. The State Title Director will review within thirty (30) days of the request for reconsideration. Once a response is received from the State Title Director, the person making the complaint may submit a reconsideration request in writing to The Superintendent of Schools, North Dakota Department of Public Instruction, 600 E Boulevard Avenue, Dept 201 Bismarck, ND 58505-0440 and U.S. Department of Education, 555 New Jersey Avenue, NW, Washington, D.C. 20208

Other Formal Dispute Resolution Procedures

Rules regarding dispute resolution between a school district and DPI regarding state or federal funds are outlined in chapter 67-22-01 of the North Dakota Century Code.